**Mock Interview Questions**

***Resume-Based/Traditional***

Getting to Know You

* Tell me about yourself.
* How would your best friend describe you?
* Describe yourself in 3 adjectives.
* How do you handle stress?
* How do we know when you are having a bad day?
* Tell me something about yourself that isn’t on your resume.

Industry/Organization Preparation

* Why are you interested in this position/opportunity/program?
* Why are you interested in this company?
* What can you tell us about our organization?
* What interests or impresses you about our organization?
* Do you have a geographic preference? Are you open to relocating?
* What skills and experience make you a good fit for this role?
* What contributions could you make to our organization?

Interests/Motivation

* What makes you tick or what motivates you?
* What are you interested in this field of work?
* Why did you choose your major?
* Where do you see yourself in 5 years?
* What are your short and long term career goals?

Your Experience

* Tell me about your leadership experience.
* Describe the job or the activity that has had the greatest impact on your career goals.
* What specific skills have you acquired or used in other experiences that relate to his position?
* What have you learned from \_\_\_\_ experience?
* What is your most significant accomplishment to date?
* What has become your biggest failure and how did you overcome this?

Work Situations

* In what kind of work environment do you best perform?
* How would you handle an irate client if the complaint were against the organization's policy?
* How do you motivate others?
* What qualities do you look for in a supervisor?
* How would you persuade others to see your point of views or ideas?
* What kind of tasks and responsibilities motivate you the most?

**Behavioral**

* Tell me about a time when you used your quantitative or analytical skills.
* Describe an experience in which you showed initiative.
* Describe an experience in which you showed creativity.
* Tell me about your most recent group or team effort.
* Tell me about an important goal you set in the past, and the steps you took to reach that goal.
* What would you do if someone asked you to do something unethical?
* How do you handle multi-tasking?
* Describe a situation in which you had to take a risk.
* Tell me about a time when you went the extra mile to get a project done.
* Describe a situation when you had to persuade or convince someone. How did you do it?
* Describe a time when you had a difficult decision to make and how you arrived at your decision.
* Tell me about a time when a project you worked on didn’t work out the way it should have.
* Give me an example of when you failed at something and what you learned from that

experience.

* Describe a group work situation where you and your partner were having trouble getting along.
* How did you resolve the conflict?
* Describe a situation during which you had to learn a large amount of material quickly. How did

you handle it?

* Tell me about a time when you had a personality conflict or disagreement with a supervisor.
* How did you resolve it?
* Give me an example of how you would motivate a co-worker who was performing poorly on a

team project.

* Tell me about an unpopular decision you made. How did you make the decision? If you could

handle the same situation again, would you do anything differently?

**Challenging**

* Where do you think employment with this company will take you five years from now?
* What do you think of our organizational structure?
* How do you feel you work without direct supervision? Are you prepared right now to work

without supervision?

* Would you prefer to work independently or as part of a team? Why?
* How much traveling would be ideal in a job?
* What is one of your weaknesses? Now, I know you had one prepared, so give me another one?
* Why should we hire you rather than one of the 200 other applicants?
* How much do you expect to earn?
* Describe a group work situation where you and your partner were having trouble getting along

with each other. How did you resolve the problem?

* Describe a situation when you were faced with a deadline that you couldn't meet. How did you

handle it?

* If you could be a fruit, what type of fruit would you be?
* If you could have any job in the world, what would it be?
* Give me an example of how you are a risk taker.
* Why are tennis balls fuzzy?
* What is the lowest salary you would consider?
* Could you make a commitment now?

**Illegal**

* Are you married?
* Are you planning on having children?
* How old are you?
* Are you a U.S. Citizen? (However, employers can ask "Are you legally authorized to work in the
* U.S.?)
* As a woman, how would you handle working in a male dominated environment?
* What religious holidays do you observe?

**Questions to ask your Interviewer(s)**

* What does it take to be highly successful in this organization?
* What do you consider the most important day-to-day responsibilities of the job?
* Tell me about the organization’s culture.
* What training is involved?
* What are the most immediate projects that need to be addressed?
* What is the next step in the hiring process?